

# REQUEST FOR MORTGAGE CERTIFICATE

H. LYNN JONES, II  
CLERK OF COURT  
14<sup>TH</sup> JUDICIAL DISTRICT COURT  
PARISH OF CALCASIEU  
P.O. BOX 1030  
LAKE CHARLES, LA 70602

DATE: \_\_\_\_\_

\_\_\_\_\_ **REAL ESTATE CERTIFICATE**  
(will include encumbrances recorded against an individual on specific tracts of immovable property)

\_\_\_\_\_ **LIEN CERTIFICATE**  
(will include encumbrances recorded against an individual)

Ordered by:

\_\_\_\_\_ 10 years \_\_\_\_\_ other

Name: \_\_\_\_\_

Phone No.: \_\_\_\_\_

**NOTE:**  
**CERTIFICATES WILL BE RAN FOR A PERIOD OF 10 YEARS UNLESS OTHERWISE REQUESTED**

**FULL NAMES MUST BE GIVEN (FIRST, MIDDLE, MAIDEN and LAST) MAIDEN NAMES ARE NOT RAN UNLESS REQUESTED AS AN ADDITIONAL NAME**

Please prepare a Mortgage Certificate in the following names:

Affecting the following described property, to-wit:

**I AM PROVIDING THE SOCIAL SECURITY NUMBER(S) TO BE USED TO IDENTIFY THE PERSON(S) DESIGNATED IN THE REQUEST AS THE MORTGAGOR(S) AND HOLD HARMLESS AND SHALL IDENTIFY THE CLERK OF COURT/RECORDED OF MORTGAGES AND ITS EMPLOYEES AS A RESULT OF ANY DAMAGE, CLAIM OR DEMAND THAT ARISES AS A CONSEQUENCE OF NOT LISTING ENCUMBRANCES WITH SOCIAL SECURITY NUMBERS OTHER THAN THE ONE(S) PROVIDED ABOVE.**

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**AUTHORIZED SIGNATURE**

**RETURN TO:**

**PAYMENT METHOD:**

**NAME:** \_\_\_\_\_

**ON ACCOUNT** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CHECK NO.** \_\_\_\_\_

\_\_\_\_\_

**CASH** \_\_\_\_\_